



# Michael ANDERSON

## NURSERY MANAGER

Dedicated Nursery Manager with a strong foundation in early childhood education and over 6 years of experience in managing nursery settings. Expertise in creating enriching environments that foster children's growth and learning. Known for a hands-on approach to leadership, emphasizing teamwork and collaboration. Proven ability to design and implement curriculum that meets the diverse needs of children.

### CONTACT

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- 📍 San Francisco, CA

### SKILLS

- Childcare Management
- Curriculum Design
- Team Collaboration
- Parent Communication
- Safety Standards
- Event Coordination

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

**DIPLOMA IN EARLY CHILDHOOD  
EDUCATION, COMMUNITY COLLEGE,  
2014**

### ACHIEVEMENTS

- Increased nursery enrollment by 15% in the first year of management
- Implemented a parent feedback system that improved satisfaction rates
- Recognized for outstanding service in early childhood education

### WORK EXPERIENCE

#### NURSERY MANAGER

Playtime Nursery

2020 - 2025

- Managed daily nursery operations, ensuring a safe and engaging environment
- Developed tailored educational programs for various age groups
- Supervised and trained a team of 10 childcare staff
- Maintained compliance with health and safety regulations
- Engaged with parents to discuss child development and progress
- Organized community events to enhance nursery visibility

#### NURSERY ASSISTANT

Kids Zone Nursery

2015 - 2020

- Assisted in daily nursery activities and child supervision
- Supported the development and implementation of curriculum
- Maintained a clean and safe play environment for children
- Communicated effectively with parents regarding child needs
- Documented children's progress and developmental milestones
- Participated in staff training and development programs