



MICHAEL ANDERSON

PROGRAM DIRECTOR

CONTACT

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-  San Francisco, CA

SKILLS

- Program Management
- Fundraising
- Community Outreach
- Volunteer Coordination
- Strategic Planning
- Evaluation

LANGUAGES

- English
- Spanish
- French

EDUCATION

BACHELOR OF ARTS IN SOCIOLOGY,
STATE UNIVERSITY

ACHIEVEMENTS

- Recognized as 'Volunteer of the Year' for outstanding contributions to community service initiatives.
- Increased program participation by 50% through targeted outreach efforts.
- Successfully launched a health awareness campaign that reached over 10,000 residents.

PROFILE

Accomplished Non-Profit Program Coordinator with a robust background in program management and strategic planning, possessing over eight years of experience in the sector. Demonstrates a keen ability to cultivate meaningful relationships with stakeholders and leverage community resources to optimize program delivery. Expertise in fundraising, volunteer management, and community outreach initiatives, with a strong focus on aligning organizational goals with community needs.

EXPERIENCE

PROGRAM DIRECTOR

Global Health Initiative

2016 - Present

- Led the development and execution of health-related programs impacting over 5,000 individuals annually.
- Secured partnerships with healthcare providers to enhance service delivery and access.
- Oversaw program budgets, ensuring fiscal responsibility and adherence to funding guidelines.
- Implemented evaluation frameworks to assess program impact and inform future strategies.
- Coordinated training for staff on health education and community outreach methods.
- Engaged with community leaders to promote health awareness and program participation.

VOLUNTEER COORDINATOR

Neighborhood Services Coalition

2014 - 2016

- Managed a team of volunteers, providing training and support to enhance program effectiveness.
- Developed volunteer recognition programs that improved retention rates by 30%.
- Organized community service events that attracted over 200 participants.
- Collaborated with local businesses to secure in-kind donations for program support.
- Created and maintained volunteer schedules to ensure adequate staffing for events.
- Facilitated feedback sessions to gather insights and improve volunteer experiences.