

# MICHAEL ANDERSON

Partnerships Coordinator

- San Francisco, CA
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Proactive Non-Profit Partnerships Manager with a robust background in community engagement and resource mobilization. Skilled in forging strategic alliances that enhance organizational capacity and community impact. Expertise includes fundraising, program management, and stakeholder relations. A strong commitment to promoting equity and inclusion within partnership frameworks, ensuring diverse perspectives are integrated into collaborative initiatives.

## WORK EXPERIENCE

### Partnerships Coordinator | Community Impact Network

Jan 2022 – Present

- Coordinated partnership initiatives that increased community program participation by 50%.
- Developed outreach materials to promote partnership opportunities to diverse audiences.
- Managed communications with partners to ensure alignment on project goals.
- Assisted in grant writing efforts that secured over \$500,000 in funding.
- Organized events to engage community members and showcase partnership successes.
- Evaluated partnership outcomes to identify areas for improvement and growth.

### Volunteer Partnerships Manager | Helping Hands Coalition

Jul 2019 – Dec 2021

- Identified and recruited volunteers to support partnership initiatives and community programs.
- Developed training materials for volunteers to enhance engagement and effectiveness.
- Coordinated volunteer events that strengthened community ties and partnerships.
- Maintained relationships with community organizations to foster collaboration.
- Utilized feedback mechanisms to improve volunteer experience and partnership outcomes.
- Prepared reports on volunteer contributions and partnership impacts for stakeholders.

## SKILLS

community engagement resource mobilization project management stakeholder relations grant writing  
volunteer coordination

## EDUCATION

### Bachelor of Arts in Community Development

2015 – 2019

University of Florida

## ACHIEVEMENTS

- Increased volunteer engagement by 75% through targeted recruitment strategies.
- Recognized for outstanding service in partnership development by the Local Non-Profit Network.
- Successfully launched a community initiative that served over 3,000 residents.

## LANGUAGES

English Spanish French