

MICHAEL ANDERSON

Director of Programs

- San Francisco, CA
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Dedicated Non-Profit Executive with over 9 years of experience in strategic planning and community service. Extensive expertise in leading initiatives that empower individuals and strengthen community ties. Proven ability to develop and implement programs that address critical social issues while aligning with organizational missions. Skilled in stakeholder engagement, fostering collaborations, and building community partnerships.

WORK EXPERIENCE

Director of Programs | Unity in Action

Jan 2022 – Present

- Managed multiple community service programs, impacting over 1,000 individuals annually.
- Developed program goals and objectives aligned with the organization's mission.
- Oversaw program evaluation processes to ensure continuous improvement.
- Coordinated with community partners to facilitate resource sharing and collaboration.
- Implemented training programs for staff to enhance service delivery capabilities.
- Secured funding through grants and donations, increasing program sustainability.

Community Relations Manager | Helping Hands Coalition

Jul 2019 – Dec 2021

- Developed communications strategies that increased community awareness of services by 50%.
- Collaborated with local media to promote events and programs.
- Facilitated community engagement activities to gather feedback and input.
- Managed volunteer recruitment and training to support program initiatives.
- Monitored community outreach efforts and reported on effectiveness.
- Established partnerships with local businesses to enhance program visibility.

SKILLS

Strategic Planning

Program Development

Community Engagement

Resource Management

Evaluation

Team Leadership

EDUCATION

Master of Social Work

2015 – 2019

University of Southern California

ACHIEVEMENTS

- Increased program participation by 50% through targeted outreach initiatives.
- Awarded the Community Service Excellence Award by the State Non-Profit Council.
- Successfully managed a \$3 million program budget with effective resource allocation.

LANGUAGES

English

Spanish

French