



# MICHAEL ANDERSON

## Senior Program Manager

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### SUMMARY

Innovative and results-driven NGO Program Manager with over a decade of experience in humanitarian aid and community development. Expertise in strategic program design, implementation, and evaluation, complemented by a profound understanding of cultural sensitivities and operational challenges in diverse settings. Proven ability to lead cross-functional teams in high-pressure environments, while fostering stakeholder engagement and collaboration.

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### WORK EXPERIENCE

#### Senior Program Manager Global Aid Network

Jan 2023 - Present

- Oversaw the deployment of humanitarian assistance programs across multiple regions.
- Developed and monitored key performance indicators to assess program effectiveness.
- Facilitated training sessions for local staff and volunteers on program delivery.
- Coordinated with governmental and non-governmental stakeholders to align resources.
- Implemented community feedback mechanisms to enhance program responsiveness.
- Managed a budget exceeding \$5 million, ensuring compliance and financial integrity.

#### Program Coordinator Hope for Tomorrow

Jan 2020 - Dec 2022

- Implemented community-based programs to address food security and health.
  - Conducted needs assessments and developed strategic program proposals.
  - Monitored program impact through qualitative and quantitative evaluations.
  - Engaged with community leaders to foster trust and collaboration.
  - Administered grant applications and reporting for donor requirements.
  - Utilized project management software to streamline operations and reporting.
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### EDUCATION

#### Master of Public Administration, University of Global Affairs, 2009

Sep 2019 - Oct 2020

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### ADDITIONAL INFORMATION

- **Technical Skills:** Program Management, Stakeholder Engagement, Budget Management, Data Analysis, Team Leadership, Grant Writing
- **Awards/Activities:** Led a team that successfully delivered aid to over 100,000 beneficiaries in conflict zones.
- **Awards/Activities:** Secured \$2 million in funding through innovative grant proposals.
- **Awards/Activities:** Received the 'Outstanding Leadership Award' from the International NGO Council in 2021.
- **Languages:** English, Spanish, French