



# MICHAEL ANDERSON

## Governance Manager

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### SUMMARY

Proficient in steering governance frameworks within non-governmental organizations, equipped with a robust understanding of compliance, risk management, and strategic oversight. Extensive experience in formulating policy initiatives that enhance organizational performance and accountability. Acknowledged for fostering collaborative relationships with stakeholders, ensuring alignment with best practices in governance. Demonstrated ability to lead diverse teams towards achieving institutional objectives while maintaining adherence to ethical standards.

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### WORK EXPERIENCE

#### **Governance Manager Global Aid Network**

*Jan 2023 - Present*

- Developed and implemented governance frameworks that enhanced organizational accountability.
- Facilitated board meetings, ensuring compliance with statutory requirements.
- Conducted risk assessments to identify and mitigate potential governance issues.
- Designed training modules for board members on governance best practices.
- Collaborated with legal advisors to ensure adherence to regulatory standards.
- Monitored organizational performance metrics to inform governance strategies.

#### **Policy Analyst International Development Agency**

*Jan 2020 - Dec 2022*

- Researched and analyzed governance policies to recommend improvements.
  - Drafted policy briefs for senior management, influencing strategic decisions.
  - Engaged with stakeholders to gather insights on governance challenges.
  - Evaluated the impact of existing governance frameworks on project outcomes.
  - Presented findings to international forums, enhancing the agency's visibility.
  - Contributed to the development of governance-related training programs.
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### EDUCATION

#### **Master of Public Administration, Harvard University**

*Sep 2019 - Oct 2020*

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### ADDITIONAL INFORMATION

- **Technical Skills:** Governance frameworks, Risk management, Stakeholder engagement, Policy analysis, Compliance, Training development
- **Awards/Activities:** Led a governance reform initiative that increased stakeholder satisfaction by 30%.
- **Awards/Activities:** Recognized with the Governance Excellence Award for innovative policy development.
- **Awards/Activities:** Successfully trained over 100 board members on governance principles.
- **Languages:** English, Spanish, French