



# MICHAEL ANDERSON

## Senior Budget Analyst

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### SUMMARY

Accomplished financial strategist with extensive experience in municipal finance and budget management. Expertise in analyzing fiscal policies, developing comprehensive budget frameworks, and ensuring compliance with regulatory standards. Demonstrated ability to optimize resource allocation while maintaining fiscal integrity. Proven track record of collaborating with cross-functional teams to enhance financial reporting and transparency.

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### WORK EXPERIENCE

#### Senior Budget Analyst City of Springfield

Jan 2023 - Present

- Developed annual budget proposals and multi-year financial plans.
- Conducted variance analysis to monitor departmental spending.
- Collaborated with department heads to align budgeting processes with strategic goals.
- Implemented forecasting models to predict revenue streams.
- Presented budgetary recommendations to city council members.
- Managed a team of junior analysts in data collection and report preparation.

#### Budget Officer County of Jefferson

Jan 2020 - Dec 2022

- Oversaw the preparation and execution of the county budget.
  - Ensured adherence to fiscal policies and state regulations.
  - Facilitated budget workshops for elected officials and stakeholders.
  - Analyzed historical data to inform future budgetary needs.
  - Developed financial reporting tools to enhance transparency.
  - Coordinated with external auditors to ensure compliance with GAAP.
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### EDUCATION

#### Master of Public Administration, University of State

Sep 2019 - Oct 2020

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### ADDITIONAL INFORMATION

- **Technical Skills:** Budget Management, Financial Analysis, Stakeholder Engagement, Regulatory Compliance, Strategic Planning, Data Analytics
- **Awards/Activities:** Successfully reduced departmental expenditures by 15% over three fiscal years.
- **Awards/Activities:** Received the 'Excellence in Financial Reporting' award from the National Association of Counties.
- **Awards/Activities:** Implemented a new budgeting software that improved efficiency by 25%.
- **Languages:** English, Spanish, French