



# MICHAEL ANDERSON

## Senior Monitoring and Evaluation Specialist

San Francisco, CA • (555) 234-5678 • michael.anderson@email.com • www.michaelanderson.com

---

### SUMMARY

Distinguished Monitoring and Evaluation Extension Specialist with over a decade of experience in enhancing program effectiveness through rigorous data analysis and strategic evaluation frameworks. Adept at utilizing advanced methodologies to assess project impacts and inform decision-making processes. Demonstrated expertise in leading cross-functional teams to implement monitoring systems that ensure compliance with organizational standards and stakeholder expectations.

---

### WORK EXPERIENCE

#### Senior Monitoring and Evaluation Specialist Global Development Solutions

Jan 2023 - Present

- Designed and implemented comprehensive monitoring frameworks for multiple international development projects.
- Conducted data quality assessments and audits to ensure the reliability of program data.
- Facilitated training workshops for local staff on data collection and analysis methodologies.
- Collaborated with stakeholders to develop indicators and targets aligned with project goals.
- Utilized statistical software to analyze program data, generating reports that influenced strategic decisions.
- Presented findings to senior management, leading to a 20% increase in project funding based on demonstrated impact.

#### Monitoring and Evaluation Consultant Impact Evaluation Group

Jan 2020 - Dec 2022

- Led evaluations for various programs, employing both qualitative and quantitative research methods.
  - Developed and managed M&E plans that guided project implementation and reporting.
  - Engaged with community stakeholders to gather feedback and improve program relevance.
  - Authored evaluation reports that enhanced organizational learning and best practices.
  - Monitored project performance metrics, ensuring alignment with strategic objectives.
  - Assisted in the formulation of proposals that secured additional funding through evidence-based advocacy.
- 

### EDUCATION

#### Master of Science in Public Policy Analysis, University of Chicago

Sep 2019 - Oct 2020

---

### ADDITIONAL INFORMATION

- **Technical Skills:** data analysis, project management, stakeholder engagement, report writing, program evaluation, strategic planning
- **Awards/Activities:** Successfully reduced reporting errors by 30% through the implementation of a new data management system.
- **Awards/Activities:** Received the 'Excellence in Evaluation' award from the International Evaluation Association.
- **Awards/Activities:** Increased program reach by 15% through targeted evaluation recommendations.
- **Languages:** English, Spanish, French