



MICHAEL ANDERSON

COMPLIANCE MANAGER

CONTACT

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-  San Francisco, CA

SKILLS

- Healthcare Compliance
- Auditing
- Staff Training
- Risk Management
- Policy Development
- Data Reporting

LANGUAGES

- English
- Spanish
- French

EDUCATION

**BACHELOR OF ARTS IN HEALTH
ADMINISTRATION, STATE UNIVERSITY**

ACHIEVEMENTS

- Implemented a compliance program that resulted in zero non-compliance findings during state audits.
- Recognized as 'Employee of the Year' for outstanding contributions to compliance initiatives.
- Increased staff compliance training participation by 40% within one year.

PROFILE

Results-driven Mental Health Compliance Specialist with a strong background in healthcare administration and a focus on regulatory compliance in mental health facilities. With over 10 years of experience, I have successfully led multiple compliance programs, ensuring that organizations meet state and federal regulations. My expertise includes conducting internal audits, developing compliance policies, and fostering a culture of accountability among staff.

EXPERIENCE

COMPLIANCE MANAGER

Harmony Mental Health Services

2016 - Present

- Managed compliance audits across multiple facilities to ensure adherence to state regulations.
- Established a compliance committee to oversee regulatory changes and updates.
- Designed and delivered staff training sessions on compliance and ethical practices.
- Provided guidance for incident reporting and follow-up actions to mitigate risks.
- Collaborated with clinical teams to ensure proper documentation and treatment protocols.
- Developed compliance resource materials for ongoing staff education.

REGULATORY COMPLIANCE ANALYST

Caring Minds Healthcare

2014 - 2016

- Analyzed compliance trends and recommended improvements to management.
- Conducted internal audits to assess compliance with healthcare regulations.
- Assisted in the development of corrective action plans following audits.
- Created reports detailing compliance findings for executive leadership.
- Facilitated compliance training for new hires and existing staff.
- Coordinated with legal counsel to address regulatory concerns.