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SKILLS

- Regulatory analysis
- Compliance coordination
- Document preparation
- Audit support
- Team collaboration
- Training

EDUCATION

BACHELOR OF SCIENCE IN REGULATORY AFFAIRS, UNIVERSITY OF ILLINOIS

LANGUAGE

- English
- Spanish
- German

ACHIEVEMENTS

- Contributed to successful FDA submissions for multiple devices.
- Streamlined regulatory documentation processes, improving efficiency.
- Received commendation for outstanding performance in compliance audits.

Michael Anderson

REGULATORY AFFAIRS ANALYST

Results-driven Medical Devices Regulatory Specialist with comprehensive experience in regulatory affairs and compliance in the medical device sector. Specializes in developing and managing regulatory strategies that ensure successful product approval and market entry. Expertise in preparing submissions while adhering to stringent regulatory requirements. Proven ability to coordinate with cross-functional teams to facilitate compliance and enhance operational efficiency.

EXPERIENCE

REGULATORY AFFAIRS ANALYST

MediTech Global
2016 - Present

- Analyzed regulatory requirements for new medical device submissions.
- Assisted in the preparation of regulatory documentation for FDA submissions.
- Conducted compliance checks on product labeling and advertising.
- Supported regulatory audits and inspections.
- Collaborated with product development teams to ensure compliance.
- Maintained regulatory databases and documentation systems.

REGULATORY COMPLIANCE COORDINATOR

Health Innovations Inc.
2014 - 2016

- Monitored compliance with regulatory standards across product lines.
- Assisted in the development of regulatory strategies for new products.
- Reviewed and approved technical documentation for regulatory submissions.
- Conducted training on regulatory compliance for staff.
- Engaged with regulatory authorities during submission processes.
- Prepared reports on regulatory compliance status and updates.