



Michael ANDERSON

FACILITIES MAINTENANCE TECHNICIAN

Accomplished Mechanical Maintenance Technician with a focus on facility maintenance and operational efficiency within the commercial sector. Expertise in the maintenance of HVAC systems, plumbing, and electrical systems, ensuring optimal functionality in complex environments. Proven success in managing maintenance schedules and leading teams to achieve operational excellence. Strong analytical skills enable effective identification of issues and implementation of corrective measures.

CONTACT

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SKILLS

- HVAC systems
- Plumbing
- Electrical systems
- Emergency repairs
- Preventive maintenance
- Vendor management

LANGUAGES

- English
- Spanish
- French

EDUCATION

**CERTIFICATION IN HVAC
TECHNOLOGY, CITY TECHNICAL
COLLEGE**

ACHIEVEMENTS

- Improved response times for maintenance requests by 25% through process enhancements.
- Received commendation for exceptional service during a facility renovation project.
- Successfully trained new hires in maintenance protocols and safety standards.

WORK EXPERIENCE

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Corporate Facilities Management

2020 - 2025

- Managed the maintenance of HVAC, plumbing, and electrical systems.
- Executed emergency repairs to minimize disruption to business operations.
- Coordinated with contractors for specialized repair work.
- Developed and implemented a preventive maintenance program.
- Tracked and reported maintenance activities using a digital management system.
- Reduced repair costs by 15% through effective vendor negotiations.

MECHANICAL MAINTENANCE TECHNICIAN

Citywide Services Inc.

2015 - 2020

- Performed maintenance and repairs on commercial building systems.
- Assisted in the installation of new HVAC units and systems.
- Documented service requests and maintenance outcomes.
- Conducted safety inspections and compliance checks.
- Collaborated with management to prioritize maintenance tasks.
- Achieved a 20% improvement in response times for service requests.