



MICHAEL ANDERSON

Manufacturing Scheduler

Proactive Manufacturing Scheduling Engineer with 7 years of experience in the electronics manufacturing sector, focusing on improving production schedules to enhance operational efficiency. Proven track record in utilizing scheduling software to optimize workflows, resulting in a 20% increase in productivity. Excellent problem-solving skills and the ability to analyze data to make informed scheduling decisions.

WORK EXPERIENCE

Manufacturing Scheduler

2020-2023

ElectroTech Solutions

- Created and maintained production schedules for high-tech electronics, improving on-time delivery by 25%.
- Utilized ERP systems to monitor production progress and adjust schedules as needed.
- Collaborated with engineering teams to align product development with production capabilities.
- Conducted analysis of production data to identify bottlenecks and implement process improvements.
- Trained team members on best practices in scheduling and workflow optimization.
- Prepared detailed reports on scheduling performance for management review.

Production Coordinator

2019-2020

Smart Devices Ltd.

- Managed production scheduling for multiple product lines, ensuring alignment with customer demand.
- Analyzed inventory levels to optimize stock management and reduce carrying costs.
- Worked closely with the quality assurance team to maintain compliance with industry standards.
- Facilitated communication between departments to enhance workflow efficiency.
- Participated in continuous improvement initiatives to enhance production processes.
- Monitored production metrics and reported on scheduling effectiveness.

ACHIEVEMENTS

- Increased on-time delivery by 25% through effective scheduling practices.
- Recognized for outstanding performance in production planning and coordination.
- Successfully implemented process improvements that led to a 20% increase in productivity.

CONTACT

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EDUCATION

Bachelor of Science in Electrical Engineering

Georgia Institute of Technology
2014

SKILLS

- Electronics Manufacturing
- Production Scheduling
- Data Analysis
- ERP Systems
- Team Collaboration
- Process Improvement

LANGUAGES

- English
- Spanish
- French