



# MICHAEL ANDERSON

Junior ERP Consultant

Dedicated Logistics ERP Consultant with a proven history of optimizing supply chain processes through advanced technology solutions. Demonstrates a strong analytical mindset and a commitment to enhancing operational efficiency. Experienced in working with various ERP systems to streamline logistics operations and improve service delivery. Skilled in stakeholder engagement and collaboration, ensuring that project objectives align with business goals.

## CONTACT

- (555) 234-5678
- michael.anderson@email.com
- San Francisco, CA

## EDUCATION

**Bachelor of Science in Logistics Management - University of Logistics**

2021

2016-2020

## SKILLS

- ERP solutions
- Data analysis
- User support
- Project coordination
- Inventory management
- Process improvement

## LANGUAGES

- English
- Spanish
- French

## WORK EXPERIENCE

### Junior ERP Consultant

2020-2023

NextGen Logistics

- Assisted in the implementation of ERP solutions for logistics clients.
- Conducted data analysis to support project planning and execution.
- Participated in training sessions to enhance user knowledge of ERP systems.
- Supported project managers in coordinating logistics activities and timelines.
- Helped document system requirements and user feedback for future enhancements.
- Engaged in troubleshooting and resolving user issues during the implementation phase.

### Logistics Assistant

2019-2020

Efficient Logistics Co.

- Provided support for daily logistics operations, ensuring timely delivery of shipments.
- Utilized ERP software to manage inventory and track orders.
- Assisted in analyzing logistics performance data to identify improvement areas.
- Coordinated with suppliers and carriers to optimize shipping processes.
- Maintained accurate records for inventory management and reporting.
- Contributed to team efforts in enhancing logistics efficiency through process improvements.

## ACHIEVEMENTS

- Contributed to a project that improved shipment accuracy by 20%.
- Recognized for exceptional teamwork and commitment to project success.
- Achieved a 15% reduction in processing times through enhanced logistics support.