



Michael ANDERSON

FREIGHT FORWARDING COORDINATOR

CONTACT

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SKILLS

- Freight Forwarding
- Customs Compliance
- Documentation Management
- Client Relations
- Market Research
- Logistics Software

LANGUAGES

- English
- Spanish
- French

EDUCATION

**BACHELOR OF SCIENCE IN
INTERNATIONAL BUSINESS, GLOBAL
UNIVERSITY, 2017**

ACHIEVEMENTS

- Achieved a 20% reduction in shipping costs through effective negotiation with carriers.
- Received commendation for outstanding service in managing complex shipments.
- Successfully completed a project that improved customs clearance times by 15%.

Proactive logistics associate with a comprehensive background in freight forwarding and international shipping. Expertise in navigating complex regulatory frameworks to ensure compliance and facilitate seamless cross-border transactions. Demonstrates exceptional organizational skills and attention to detail, ensuring accurate documentation and timely shipments. Known for building strong relationships with clients and vendors alike, enhancing service delivery and operational performance.

WORK EXPERIENCE

FREIGHT FORWARDING COORDINATOR

WorldWide Logistics

2020 - 2025

- Coordinated international shipments, ensuring compliance with customs regulations.
- Managed documentation for over 100 shipments per month, maintaining accuracy and timeliness.
- Developed strong relationships with customs brokers and freight carriers.
- Utilized logistics software to track shipments and manage schedules effectively.
- Conducted market research to identify cost-effective shipping options.
- Provided exceptional service to clients, addressing inquiries and resolving issues efficiently.

LOGISTICS INTERN

Cargo Solutions Ltd.

2015 - 2020

- Assisted in the preparation of shipping documents and customs forms.
- Supported logistics team in managing day-to-day operations.
- Participated in inventory management and order fulfillment processes.
- Learned about freight forwarding processes and best practices.
- Contributed to the development of a client database for tracking shipments.
- Gained hands-on experience in logistics software applications.