



MICHAEL ANDERSON

IT Business Analyst

Versatile IT Business Analyst with a strong focus on non-profit sector initiatives, dedicated to leveraging technology to drive social impact. Over 5 years of experience working with non-profit organizations to assess their technology needs and implement solutions that enhance operational efficiency and service delivery. Demonstrates a strong commitment to understanding the unique challenges faced by non-profits, ensuring that technology solutions are tailored to meet their specific requirements.

CONTACT

- (555) 234-5678
- michael.anderson@email.com
- San Francisco, CA

EDUCATION

Bachelor of Arts in Social Work

University of Washington
2016-2020

SKILLS

- Non-Profit Technology
- Stakeholder Engagement
- Project Management
- Community Outreach
- User Training
- Budget Management

LANGUAGES

- English
- Spanish
- French

WORK EXPERIENCE

IT Business Analyst

2020-2023

Impactful Solutions

- Assessed technology needs of non-profit organizations and proposed tailored solutions.
- Developed project plans to implement new systems within budget constraints.
- Collaborated with stakeholders to gather requirements and feedback.
- Provided training and support to staff on new technology solutions.
- Monitored project progress and adjusted plans as necessary to meet objectives.
- Engaged with community partners to enhance program delivery through technology.

Junior IT Business Analyst

2019-2020

Tech for Good

- Assisted in the documentation of business requirements for non-profit technology projects.
- Participated in stakeholder meetings to gather insights and feedback.
- Supported the implementation of donor management systems.
- Conducted training sessions for staff on new software applications.
- Maintained project documentation and reports for transparency.
- Engaged in community outreach to understand technology needs.

ACHIEVEMENTS

- Successfully implemented a new donor management system that increased donations by 15%.
- Recognized for outstanding commitment to community engagement and service delivery.
- Facilitated a project that improved operational efficiency for non-profits by 25%.