MA

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EXPERTISE SKILLS

- cultural competency
- adult learning
- workshop facilitation
- program evaluation
- e-learning tools
- budget management

LANGUAGES

- English
- Spanish
- French

CERTIFICATION

- Master of Arts in Adult Education, University of Washington

REFERENCES

John Smith
Senior Manager, Tech Corp
john.smith@email.com

Sarah Johnson
Director, Innovation Labs
sarah.j@email.com

Michael Brown
VP Engineering, Solutions Inc
mbrown@email.com

MICHAEL ANDERSON
LEAD INSTRUCTIONAL DESIGNER

Creative Instructional Designer with 10 years of experience in the nonprofit sector, focusing on developing training programs that enhance staff capabilities and program effectiveness. Proven track record of creating engaging, culturally relevant materials that address the specific needs of diverse populations. Skilled in facilitating workshops and training sessions that promote active learning and collaboration.

PROFESSIONAL EXPERIENCE

Global Aid Network
Mar 2018 - Present
Lead Instructional Designer

- Designed and implemented a comprehensive training program for international staff, resulting in a 50% increase in program effectiveness.
- Facilitated workshops that enhanced participants' skills in program delivery and evaluation.
- Developed culturally relevant training materials tailored to specific regions and communities.
- Managed a team of instructional designers to ensure high-quality output and adherence to timelines.
- Created an online repository for training resources, increasing accessibility for remote teams.
- Evaluated training impact through pre- and post-assessments, leading to continuous improvement initiatives.

Community Learning Center
Dec 2015 - Jan 2018
Instructional Designer

- Developed workshops focused on adult learning principles for community educators.
- Collaborated with local organizations to address specific training needs.
- Utilized survey tools to assess learner needs and program effectiveness.
- Designed instructional materials that increased participant engagement by 35%.
- Facilitated training sessions for staff development, promoting a culture of continuous learning.
- Created evaluation frameworks to measure training outcomes and inform future programs.

ACHIEVEMENTS

- Increased training attendance by 60% through targeted outreach and engagement strategies.
- Recognized for developing a training program that received national acclaim for innovation.
- Successfully secured funding for training initiatives through grant proposals, enhancing program reach.