



MICHAEL ANDERSON

Sustainability Contracts Manager

Innovative Infrastructure Contracts Manager with a focus on sustainable construction practices and green infrastructure initiatives. Demonstrates a profound understanding of environmental regulations and the importance of sustainability in contract management. Proven ability to negotiate contracts that prioritize eco-friendly practices while achieving organizational objectives. Recognized for exceptional project management skills and a commitment to fostering sustainable partnerships with stakeholders.

CONTACT

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- San Francisco, CA

EDUCATION

Bachelor of Science in Environmental Science

University of Florida
2016-2020

SKILLS

- sustainable contracting
- environmental compliance
- project management
- negotiation
- stakeholder collaboration
- performance monitoring

LANGUAGES

- English
- Spanish
- French

WORK EXPERIENCE

Sustainability Contracts Manager

2020-2023

Eco Construction Group

- Managed contracts for sustainable construction projects worth over \$60 million.
- Developed sustainability assessment tools to evaluate contractor compliance with environmental standards.
- Negotiated contracts that integrated green building practices and materials.
- Monitored project compliance with sustainability goals, achieving a 90% adherence rate.
- Collaborated with environmental agencies to ensure alignment with regulatory requirements.
- Facilitated workshops on sustainable contracting practices for project teams.

Contracts Officer

2019-2020

Green Infrastructure Solutions

- Supported the negotiation and administration of contracts for eco-friendly infrastructure projects.
- Reviewed contract documents to ensure compliance with environmental regulations.
- Maintained records of contract performance and sustainability metrics.
- Coordinated with legal teams to resolve compliance issues effectively.
- Prepared reports on project sustainability outcomes for management reviews.
- Assisted in training staff on sustainable contracting practices.

ACHIEVEMENTS

- Successfully negotiated a contract that resulted in a 25% reduction in carbon footprint for construction projects.
- Awarded 'Sustainability Champion' for contributions to eco-friendly initiatives.
- Implemented a compliance tracking system that improved reporting accuracy by 40%.