

MICHAEL ANDERSON

Implantology Practice Manager

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I am a results-oriented implantologist with over 11 years of experience in both clinical and administrative roles within the dental field. My career commenced as a dental assistant, where I cultivated a passion for patient care and became proficient in assisting with various surgical procedures. I eventually pursued my dental degree and specialized in implantology, focusing on the administrative aspects of running a successful practice.

WORK EXPERIENCE

Implantology Practice Manager | Advanced Dental Care Associates

Jan 2022 – Present

- Managed the implantology department, overseeing patient care and staff training.
- Implemented scheduling systems that improved patient flow by 30%.
- Conducted performance evaluations and provided mentorship to junior staff.
- Collaborated with marketing teams to enhance patient outreach initiatives.
- Developed patient education materials to improve understanding of implant procedures.
- Facilitated community workshops to promote oral health awareness.

Implant Dentist | Community Dental Health Center

Jul 2019 – Dec 2021

- Performed implant surgeries with a focus on patient-centered care and outcomes.
- Utilized advanced imaging technologies to plan and execute procedures.
- Maintained detailed patient records for compliance and quality assurance.
- Engaged patients in treatment discussions, increasing satisfaction scores.
- Conducted follow-up visits to monitor recovery and address concerns.
- Participated in dental health fairs to provide services and education to the community.

SKILLS

Practice management

Patient care

Staff training

Operational efficiency

Community outreach

Surgical techniques

EDUCATION

Master of Business Administration (MBA)

University of Michigan

Healthcare Management

ACHIEVEMENTS

- Increased practice revenue by 25% through enhanced operational strategies.
- Recognized for outstanding patient feedback and service quality, 2021.
- Implemented a referral program that boosted patient numbers by 35%.

LANGUAGES

English

Spanish

French