



MICHAEL ANDERSON

Senior Housing Quality Manager

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SUMMARY

Dynamic and results-oriented Housing Quality Manager with over a decade of experience in overseeing and enhancing housing standards across diverse communities. Expertise in regulatory compliance, property management, and tenant relations, coupled with a robust understanding of the socio-economic factors affecting housing quality. Proven track record in implementing quality control measures that improve living conditions and ensure compliance with local and federal regulations.

WORK EXPERIENCE

Senior Housing Quality Manager Urban Housing Authority

Jan 2023 - Present

- Directed comprehensive assessments of housing units to ensure compliance with health and safety regulations.
- Developed and implemented training programs for staff on quality assurance practices.
- Collaborated with local government to secure funding for housing improvement projects.
- Utilized data analytics to identify trends in housing quality and tenant satisfaction.
- Managed a team of inspectors, enhancing productivity through effective leadership.
- Established partnerships with community organizations to promote housing initiatives.

Housing Quality Inspector City Housing Department

Jan 2020 - Dec 2022

- Conducted inspections of residential properties to ensure compliance with housing codes.
 - Documented findings and provided detailed reports to property owners for necessary improvements.
 - Engaged with tenants to address concerns related to housing standards.
 - Assisted in the development of housing policies that promote safety and accessibility.
 - Inputted data into management systems to track inspection outcomes and follow-up actions.
 - Participated in community outreach programs to educate residents on their rights and responsibilities.
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EDUCATION

Master of Public Administration, University of State

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** Regulatory Compliance, Property Management, Data Analysis, Community Engagement, Quality Assurance, Team Leadership
- **Awards/Activities:** Successfully reduced housing code violations by 30% within two years.
- **Awards/Activities:** Recognized with the Excellence in Housing Award for outstanding service.
- **Awards/Activities:** Implemented a new inspection protocol that increased efficiency by 25%.
- **Languages:** English, Spanish, French