



MICHAEL ANDERSON

Senior Project Manager

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SUMMARY

Visionary Housing Project Manager with over a decade of experience in leading complex residential development projects from conception to completion. Expertise encompasses strategic planning, team leadership, and stakeholder engagement, ensuring projects are delivered on time and within budget. Possesses a deep understanding of zoning laws, regulatory requirements, and sustainable building practices.

WORK EXPERIENCE

Senior Project Manager Urban Housing Solutions

Jan 2023 - Present

- Directed a portfolio of housing projects valued at over \$100 million.
- Implemented project management methodologies to optimize resource allocation.
- Facilitated community engagement sessions to gather stakeholder feedback.
- Developed and maintained comprehensive project timelines and budgets.
- Coordinated with cross-functional teams to ensure alignment with project goals.
- Monitored compliance with local regulations and sustainability standards.

Project Coordinator Metro Development Group

Jan 2020 - Dec 2022

- Assisted in the management of multi-family housing developments.
 - Prepared detailed reports on project progress for executive review.
 - Collaborated with design teams to refine architectural plans.
 - Conducted site visits to assess construction quality and adherence to plans.
 - Engaged with local government agencies to expedite permitting processes.
 - Facilitated training sessions for junior project staff on best practices.
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EDUCATION

Master of Urban Planning, University of California, Berkeley

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** Project Management, Stakeholder Engagement, Budgeting, Zoning Regulations, Sustainable Development, Team Leadership
- **Awards/Activities:** Successfully completed a 300-unit affordable housing project ahead of schedule.
- **Awards/Activities:** Recognized by the Urban Development Association for excellence in project delivery.
- **Awards/Activities:** Increased project efficiency by 20% through process optimization initiatives.
- **Languages:** English, Spanish, French