



MICHAEL ANDERSON

Senior Housing Development Officer

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SUMMARY

A seasoned Housing Development Officer with extensive experience in urban planning and community development initiatives. Demonstrated expertise in managing multifaceted housing projects from inception to completion, ensuring adherence to regulatory standards and community needs. Proven ability to collaborate with various stakeholders, including government agencies, non-profits, and community members, to facilitate sustainable housing solutions.

WORK EXPERIENCE

Senior Housing Development Officer City Housing Authority

Jan 2023 - Present

- Led the development of a \$25 million affordable housing project, increasing available units by 30%.
- Coordinated with architects and engineers to design housing solutions that meet community standards.
- Managed project budgets and timelines, ensuring all milestones were met within scope.
- Facilitated public engagement sessions to gather community input and foster support.
- Oversaw compliance with federal, state, and local housing regulations.
- Developed partnerships with local businesses to enhance community resources.

Housing Project Coordinator Community Development Corporation

Jan 2020 - Dec 2022

- Assisted in the execution of a community revitalization initiative that improved housing conditions for over 200 families.
 - Conducted feasibility studies to assess potential housing sites and funding opportunities.
 - Collaborated with local government to secure zoning approvals for new developments.
 - Implemented project tracking systems to monitor progress and report on outcomes.
 - Engaged in grant writing and fundraising activities to support housing projects.
 - Trained and mentored junior staff on housing regulations and project management best practices.
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EDUCATION

Master of Urban Planning, University of California, Berkeley

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** Project Management, Urban Planning, Stakeholder Engagement, Budget Management, Regulatory Compliance, Community Development
- **Awards/Activities:** Received the Excellence in Housing Development Award for outstanding project delivery.
- **Awards/Activities:** Successfully secured \$5 million in funding for community housing projects.
- **Awards/Activities:** Increased community engagement by 40% through targeted outreach programs.
- **Languages:** English, Spanish, French