



MICHAEL ANDERSON

Senior Housing Development Manager

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SUMMARY

Dynamic and results-driven Housing Development Manager with over a decade of experience in the real estate sector, specializing in affordable housing initiatives. Proven track record of spearheading multifaceted projects that enhance community living standards while adhering to budgetary constraints. Expertise in collaborating with governmental agencies, non-profits, and private developers to secure funding and streamline processes.

WORK EXPERIENCE

Senior Housing Development Manager **Urban Housing Solutions**

Jan 2023 - Present

- Oversaw the development of over 500 housing units across multiple projects.
- Managed project budgets exceeding \$10 million, ensuring fiscal responsibility.
- Collaborated with architects and engineers to optimize design and functionality.
- Negotiated contracts with suppliers and contractors to secure favorable terms.
- Implemented community outreach programs to gather feedback and enhance project acceptance.
- Utilized project management software to track progress and report to stakeholders.

Housing Development Coordinator **Metro Housing Authority**

Jan 2020 - Dec 2022

- Coordinated housing projects from inception to completion, focusing on low-income families.
 - Conducted market analysis to identify viable development opportunities.
 - Facilitated partnerships with local government for zoning and permits.
 - Prepared comprehensive reports for funding applications, securing over \$5 million in grants.
 - Developed and maintained project timelines to ensure timely delivery.
 - Trained and mentored junior staff on housing development processes.
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EDUCATION

Master of Urban Planning, **University of California, Berkeley**

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** Project Management, Budgeting, Stakeholder Engagement, Community Outreach, Contract Negotiation, Zoning Regulations
- **Awards/Activities:** Received the Excellence in Housing Development Award for outstanding project execution.
- **Awards/Activities:** Successfully increased project efficiency by 30% through process optimization.
- **Awards/Activities:** Led a team that secured a prestigious grant for innovative housing solutions.
- **Languages:** English, Spanish, French