



Michael ANDERSON

HOUSING COMPLIANCE COORDINATOR

Dedicated Housing Compliance Officer with a focus on affordable housing initiatives and community development, bringing over 10 years of experience in compliance oversight. Demonstrated ability to analyze housing policies and regulations to ensure compliance with state and federal guidelines. Skilled in conducting detailed compliance reviews and audits, identifying non-compliance issues, and implementing corrective actions.

CONTACT

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- 📍 San Francisco, CA

SKILLS

- Affordable Housing
- Compliance Oversight
- Community Development
- Data Analysis
- Training Coordination
- Stakeholder Engagement

LANGUAGES

- English
- Spanish
- French

EDUCATION

**BACHELOR OF SCIENCE IN SOCIAL
WORK, UNIVERSITY OF MICHIGAN**

ACHIEVEMENTS

- Successfully launched a community housing program that served over 500 families.
- Recognized for excellence in community outreach efforts by local government.
- Increased compliance awareness among stakeholders by 35% through training initiatives.

WORK EXPERIENCE

HOUSING COMPLIANCE COORDINATOR

Community Development Agency

2020 - 2025

- Coordinated housing compliance activities for various community projects.
- Conducted regular compliance audits to ensure adherence to regulations.
- Developed community-based training programs on housing rights.
- Collaborated with local agencies to address compliance issues.
- Maintained documentation for compliance reviews and audits.
- Assisted in grant writing for affordable housing projects.

COMPLIANCE ANALYST

Affordable Housing Coalition

2015 - 2020

- Analyzed compliance data to identify trends and areas for improvement.
- Reviewed funding applications for compliance with housing regulations.
- Facilitated workshops to educate stakeholders on compliance requirements.
- Provided technical assistance to housing developers regarding compliance.
- Assisted in the development of compliance policies and procedures.
- Prepared reports for board meetings on compliance initiatives.