

MICHAEL ANDERSON

Logistics Coordinator

- San Francisco, CA
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A highly motivated Horticulture Supply Chain Specialist with 3 years of experience in logistics and supply chain management within the horticultural sector. Demonstrates a solid understanding of inventory control and supplier management. Proven ability to support supply chain operations through effective communication and collaboration with stakeholders. Committed to implementing innovative solutions that enhance operational efficiency and promote sustainability.

WORK EXPERIENCE

Logistics Coordinator | Flora Logistics Inc.

Jan 2022 – Present

- Coordinated logistics operations, improving delivery times by 15%.
- Maintained accurate shipping records and inventory levels.
- Worked closely with suppliers to ensure timely product delivery.
- Assisted in optimizing transportation routes for efficiency.
- Participated in sustainability efforts to reduce waste.
- Provided support for logistics software implementation.

Supply Chain Intern | Green Leaf Co.

Jul 2019 – Dec 2021

- Assisted in supply chain tasks, gaining valuable hands-on experience.
- Maintained records of inventory and shipments.
- Supported procurement processes by researching suppliers.
- Participated in team meetings to discuss supply chain strategies.
- Conducted data entry for supply chain management systems.
- Engaged in sustainability initiatives to promote eco-friendly practices.

SKILLS

Logistics Coordination

Inventory Management

Supplier Collaboration

Data Entry

Sustainability Practices

Communication

EDUCATION

Bachelor of Science in Environmental Studies

2020

University of California

ACHIEVEMENTS

- Improved delivery accuracy by 20% through process enhancements.
- Recognized for outstanding contributions as a logistics intern.
- Implemented a new inventory tracking system that increased efficiency.

LANGUAGES

English

Spanish

French