



MICHAEL ANDERSON

Home Care Coordinator

Dedicated Home Care Coordinator with significant experience in managing patient care services and fostering relationships with patients and families. Expertise in developing care plans that address both medical and emotional needs, ensuring a holistic approach to health management. Strong background in training and leading care teams while maintaining compliance with healthcare regulations.

WORK EXPERIENCE

Home Care Coordinator

2020-2023

Guardian Home Care

- Conducted thorough assessments to develop tailored care plans for patients.
- Coordinated with healthcare providers to ensure comprehensive care delivery.
- Supervised and trained home health aides on patient care protocols.
- Maintained accurate records of patient progress and interventions.
- Engaged families in care discussions to ensure alignment with patient goals.
- Implemented quality assurance measures to enhance service delivery.

Care Team Leader

2019-2020

Home Health Alliance

- Led a team of caregivers, ensuring high standards of patient care.
- Developed training programs focused on improving care quality and compliance.
- Collaborated with community organizations to provide additional patient resources.
- Monitored care delivery and provided feedback for continuous improvement.
- Utilized patient management software to track care activities and outcomes.
- Facilitated family meetings to discuss patient progress and care adjustments.

ACHIEVEMENTS

- Achieved a 50% reduction in patient complaints through enhanced training initiatives.
- Recognized for outstanding leadership with the Team Excellence Award in 2022.
- Increased caregiver retention rates by 30% through supportive management practices.

CONTACT

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EDUCATION

Bachelor of Science in Social Work

College of Health
2015

SKILLS

- patient assessment
- care coordination
- training and development
- compliance monitoring
- family engagement
- quality assurance

LANGUAGES

- English
- Spanish
- French