



Michael ANDERSON

DIRECTOR OF LUXURY PROPERTIES

Accomplished Head of Property Management with a robust history of over 14 years in the real estate sector, specializing in luxury residential properties. Expertise in enhancing property value through superior management practices and exceptional customer service. Recognized for a meticulous approach to property oversight and a commitment to maintaining the highest standards of quality and service.

CONTACT

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- 📍 San Francisco, CA

SKILLS

- Luxury Property Management
- Customer Service
- Relationship Management
- Financial Analysis
- Marketing
- Quality Assurance

LANGUAGES

- English
- Spanish
- French

EDUCATION

**BACHELOR OF SCIENCE IN
HOSPITALITY MANAGEMENT -
CORNELL UNIVERSITY, 2011**

ACHIEVEMENTS

- Achieved a 98% tenant retention rate across managed properties.
- Recognized with the 'Excellence in Luxury Property Management' award in 2022.
- Successfully enhanced property revenues by 35% through strategic initiatives.

WORK EXPERIENCE

DIRECTOR OF LUXURY PROPERTIES

Prestige Property Group

2020 - 2025

- Managed a portfolio of high-end residential properties valued at over \$500 million.
- Implemented personalized tenant services that increased retention rates by 30%.
- Oversaw capital improvement projects, ensuring adherence to luxury standards.
- Developed strategic marketing plans that boosted property visibility in competitive markets.
- Maintained relationships with high-profile clients, ensuring satisfaction and loyalty.
- Utilized Propertyware for comprehensive property management and reporting.

SENIOR PROPERTY MANAGER

Opulent Living Estates

2015 - 2020

- Directed operations for a portfolio of luxury rentals, enhancing tenant experience.
- Implemented quality assurance programs that resulted in a 20% improvement in service delivery.
- Conducted financial analysis to optimize property performance and profitability.
- Collaborated with marketing teams to enhance brand presence and occupancy rates.
- Managed vendor relationships to ensure top-tier service levels.
- Employed AppFolio for tenant management and financial reporting.