

MICHAEL ANDERSON

Regulatory Affairs Manager

- San Francisco, CA
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Experienced housing development manager with a focus on regulatory compliance and risk management. Over 11 years in the real estate sector, specializing in navigating complex legal frameworks and ensuring projects meet all compliance requirements. Proficient in conducting thorough risk assessments and implementing mitigation strategies to safeguard project integrity. Demonstrated expertise in managing relationships with regulatory agencies and stakeholders to facilitate seamless project approvals.

WORK EXPERIENCE

Regulatory Affairs Manager | Safe Housing Solutions

Jan 2022 – Present

- Managed compliance for housing projects valued at over \$500 million.
- Conducted comprehensive risk assessments to identify potential project vulnerabilities.
- Established protocols for ensuring adherence to local, state, and federal regulations.
- Collaborated with legal teams to address compliance-related issues and disputes.
- Prepared detailed compliance reports for executive management and stakeholders.
- Facilitated training for staff on regulatory best practices and compliance standards.

Compliance Officer | Urban Development Corp

Jul 2019 – Dec 2021

- Monitored compliance across multiple housing projects, ensuring regulatory standards were met.
- Assisted in the development of compliance training materials for project teams.
- Conducted audits to assess adherence to safety and regulatory requirements.
- Maintained up-to-date knowledge of changing regulations in the housing sector.
- Provided guidance to project managers on compliance-related matters.
- Prepared documentation for regulatory submissions and project approvals.

SKILLS

Regulatory Compliance

Risk Management

Legal Analysis

Stakeholder Relations

Project Auditing

Training Development

EDUCATION

Juris Doctor

2015 – 2019

Columbia Law School

ACHIEVEMENTS

- Successfully navigated complex regulatory challenges to secure project approvals.
- Recognized for contributions to enhancing compliance standards within the organization.
- Achieved a 100% compliance rate across all managed projects for three consecutive years.

LANGUAGES

English

Spanish

French