



# MICHAEL ANDERSON

## GRANTS DEVELOPMENT SPECIALIST

### CONTACT

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-  San Francisco, CA

### SKILLS

- Grant Acquisition
- Educational Funding
- Program Development
- Community Engagement
- Proposal Writing
- Impact Assessment

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

MASTER OF EDUCATION, STANFORD UNIVERSITY; BACHELOR OF SCIENCE IN EDUCATION, UNIVERSITY OF MICHIGAN

### ACHIEVEMENTS

- Won the 'Innovative Educator Award' for excellence in securing grants for STEM initiatives.
- Increased grant funding for educational programs by 50% over two years.
- Developed a mentorship program that successfully matched 100 students with local professionals.

### PROFILE

Dynamic and innovative Grants and Partnerships Officer with extensive experience in the education sector, specializing in securing funding for educational programs and initiatives. Expertise in developing compelling proposals that articulate the impact of educational projects on student success and community development. Proficient in conducting needs assessments and impact evaluations to strengthen grant applications.

### EXPERIENCE

#### GRANTS DEVELOPMENT SPECIALIST

##### Education First Foundation

2016 - Present

- Authored successful grant proposals that secured over \$3 million in funding for educational initiatives.
- Collaborated with educators to assess program needs and develop targeted funding strategies.
- Managed relationships with key stakeholders, including school districts and community organizations.
- Conducted workshops on grant writing best practices for educators and administrators.
- Evaluated program outcomes and reported findings to funders and board members.
- Led a team in creating a comprehensive grant management system.

#### PARTNERSHIP MANAGER

##### Local School District

2014 - 2016

- Established partnerships with local businesses to fund after-school programs.
- Organized community events to raise awareness and generate support for educational initiatives.
- Developed and implemented strategies for donor engagement and retention.
- Coordinated with faculty to align grant proposals with school improvement plans.
- Monitored grant expenditures to ensure compliance with budgetary constraints.
- Assisted in the development of marketing materials to promote funded programs.