



# Michael ANDERSON

## PROGRAM MANAGER

Strategic GovTech Program Manager with extensive experience in developing and executing technology-driven solutions that enhance public sector performance. This professional excels in managing multifaceted projects that require a deep understanding of government operations and technology integration. Recognized for strong leadership capabilities and a proven ability to influence stakeholders at all levels, ensuring alignment and support for strategic initiatives.

### CONTACT

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- 📍 San Francisco, CA

### SKILLS

- Project Leadership
- Change Management
- Risk Analysis
- Performance Optimization
- Stakeholder Management
- System Integration

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

**BACHELOR OF ARTS IN PUBLIC POLICY,  
GEORGE WASHINGTON UNIVERSITY**

### ACHIEVEMENTS

- Successfully established a new project management framework that improved project completion rates by 35%.
- Recognized for excellence in project delivery with a 'Best Practices' award from the State.
- Contributed to a community engagement initiative that increased public participation by 50%.

### WORK EXPERIENCE

#### PROGRAM MANAGER

Miami-Dade County

2020 - 2025

- Oversaw the implementation of an integrated municipal management system, improving operational efficiency.
- Facilitated project kickoff meetings to define scope and objectives with stakeholders.
- Developed comprehensive project plans, outlining timelines, resources, and deliverables.
- Evaluated project risks and developed mitigation strategies to minimize disruptions.
- Monitored project progress and provided regular updates to senior management.
- Coordinated with IT teams to ensure seamless integration of new systems.

#### ASSISTANT PROJECT MANAGER

Virginia Department of Technology

2015 - 2020

- Supported program management activities for statewide technology initiatives.
- Assisted in preparing project documentation and reports for executive review.
- Conducted stakeholder analysis to identify key influencers and decision-makers.
- Participated in change management processes to facilitate smooth transitions.
- Collaborated with external partners to enhance project outcomes.
- Utilized project management software to track progress and report on KPIs.