

MICHAEL ANDERSON

GovTech Project Manager

- San Francisco, CA
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Proficient GovTech Operations Manager with a strong background in public sector technology implementation and operational management. Over 6 years of experience dedicated to enhancing governmental processes through innovative technology solutions. Expertise in project management, stakeholder engagement, and data analysis, driving initiatives that improve efficiency and service delivery. Committed to fostering collaboration among teams and engaging stakeholders in the decision-making process.

WORK EXPERIENCE

GovTech Project Manager | County Technology Department

Jan 2022 – Present

- Managed technology projects aimed at improving public service efficiency.
- Coordinated with stakeholders to gather requirements for new systems.
- Developed project plans and monitored progress against timelines.
- Facilitated training sessions for staff on new technology tools.
- Conducted impact assessments to evaluate project outcomes.
- Prepared reports for management on project status and challenges.

Technology Integration Specialist | City Services Agency

Jul 2019 – Dec 2021

- Supported the integration of technology into public service operations.
- Assisted with user testing and feedback collection for new systems.
- Monitored technology performance and provided recommendations for improvements.
- Worked with teams to develop user manuals and training materials.
- Engaged with community members to promote new technology initiatives.
- Helped develop a strategy for effective technology rollouts.

SKILLS

project management

stakeholder engagement

data analysis

technology integration

training facilitation

impact assessment

EDUCATION

Bachelor of Arts in Information Technology

2015 – 2019

University of Tech

ACHIEVEMENTS

- Increased project completion rates by 20% through improved management practices.
- Received recognition for exemplary performance in project execution.
- Enhanced community outreach through effective technology communication strategies.

LANGUAGES

English

Spanish

French