



# MICHAEL ANDERSON

## Senior Freight Coordinator

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### SUMMARY

Dynamic and results-oriented Freight Coordinator with over seven years of expertise in logistics management and supply chain optimization. Demonstrated proficiency in overseeing transportation operations, ensuring compliance with regulatory standards, and implementing cost-effective strategies that enhance operational efficiency. Exceptional analytical skills combined with a robust understanding of freight forwarding, inventory control, and customer relations have consistently resulted in improved service delivery and reduced operational costs.

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### WORK EXPERIENCE

#### Senior Freight Coordinator Global Logistics Corp

Jan 2023 - Present

- Managed end-to-end logistics for multiple high-value accounts, ensuring timely delivery and compliance with industry regulations.
- Implemented a new transportation management system that reduced shipping costs by 15%.
- Coordinated with suppliers to optimize inventory levels, reducing excess stock by 20%.
- Developed comprehensive reports on shipment tracking, enhancing visibility for stakeholders.
- Trained and mentored junior staff, improving team productivity and operational efficiency.
- Negotiated contracts with freight carriers, achieving a 10% reduction in freight expenses.

#### Freight Coordinator Premier Shipping Solutions

Jan 2020 - Dec 2022

- Coordinated freight movement across multiple modes, including air, ocean, and ground transport.
  - Established and maintained relationships with carriers and logistics partners to secure competitive rates.
  - Monitored shipment progress and resolved issues proactively, ensuring minimal disruption to schedules.
  - Utilized advanced tracking software to enhance shipment visibility and reporting accuracy.
  - Conducted audits of freight invoices to ensure accuracy and compliance with contracts.
  - Participated in cross-functional teams to streamline logistics processes and improve service delivery.
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### EDUCATION

#### Bachelor of Science in Logistics Management, University of Transportation, 2015

Sep 2019 - Oct 2020

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### ADDITIONAL INFORMATION

- **Technical Skills:** logistics management, supply chain optimization, regulatory compliance, freight forwarding, inventory control, data analysis
- **Awards/Activities:** Achieved a 98% on-time delivery rate for three consecutive years.
- **Awards/Activities:** Recognized as Employee of the Month for outstanding performance in logistics coordination.
- **Awards/Activities:** Successfully reduced operational costs by over \$100,000 annually through strategic planning and negotiation.
- **Languages:** English, Spanish, French