



MICHAEL ANDERSON

Production Coordinator

A results-oriented Floriculture Specialist with 5 years of experience in flower production and supply chain management. Focused on optimizing processes within the floral industry to enhance efficiency and reduce costs. Expertise in logistics, inventory management, and quality assurance, ensuring that floral products meet the highest standards. Proven ability to analyze market trends and customer demands to adjust production strategies accordingly.

CONTACT

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EDUCATION

Bachelor of Science in Supply Chain Management
Business College
2016-2020

SKILLS

- Flower production
- Supply chain management
- Logistics
- Quality assurance
- Inventory management
- Market analysis

LANGUAGES

- English
- Spanish
- French

WORK EXPERIENCE

Production Coordinator 2020-2023

Floral Supply Co.

- Managed production schedules to meet seasonal demand fluctuations.
- Implemented quality control measures that decreased product returns by 15%.
- Coordinated with suppliers to ensure timely delivery of floral products.
- Analyzed sales data to forecast inventory needs accurately.
- Trained staff on best practices in floral handling and storage.
- Developed relationships with local growers to enhance supply chain efficiency.

Logistics Associate 2019-2020

Fresh Blooms Distribution

- Assisted in managing logistics for floral shipments nationwide.
- Tracked inventory levels and coordinated restocking efforts.
- Ensured compliance with safety and quality standards during transport.
- Collaborated with cross-functional teams to streamline operations.
- Developed reporting systems to enhance visibility across the supply chain.
- Supported marketing efforts by providing insights into customer preferences.

ACHIEVEMENTS

- Reduced production costs by 20% through process optimization.
- Received Employee of the Month for outstanding contributions to logistics.
- Increased customer satisfaction ratings by improving delivery times.