



MICHAEL ANDERSON

Fleet Operations Supervisor

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SUMMARY

Strategic Fleet Operations Manager with a robust background in optimizing logistics and fleet management processes. Demonstrated expertise in implementing innovative solutions that enhance operational efficiency and reduce costs. Proven track record of leading cross-functional teams to achieve organizational goals while maintaining a strong focus on safety and compliance. Adept at leveraging data analytics to inform decision-making and drive continuous improvement initiatives.

WORK EXPERIENCE

Fleet Operations Supervisor Global Transport Solutions

Jan 2023 - Present

- Oversaw daily fleet operations ensuring compliance with safety regulations.
- Developed and implemented cost-saving initiatives that reduced operational expenses by 15%.
- Managed a team of 20 drivers, providing training and performance evaluations.
- Utilized GPS tracking systems to optimize route planning and improve delivery times.
- Coordinated maintenance schedules to minimize vehicle downtime.
- Analyzed fleet performance metrics to identify areas for improvement.

Logistics Coordinator Citywide Logistics

Jan 2020 - Dec 2022

- Managed the scheduling of deliveries and pickups to ensure timely service.
 - Collaborated with suppliers to negotiate favorable terms and conditions.
 - Implemented inventory control measures that reduced excess stock by 20%.
 - Maintained accurate records of fleet operations and presented reports to upper management.
 - Conducted regular audits to ensure compliance with industry standards.
 - Trained new staff on operational procedures and safety protocols.
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EDUCATION

Bachelor of Science in Logistics and Supply Chain Management, University of California, 2017

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** fleet management, logistics optimization, data analysis, compliance, team leadership, cost reduction
- **Awards/Activities:** Awarded 'Employee of the Year' for outstanding contributions to fleet efficiency.
- **Awards/Activities:** Successfully led a project that improved delivery accuracy by 25%.
- **Awards/Activities:** Recognized for exceptional negotiation skills resulting in a 10% reduction in supplier costs.
- **Languages:** English, Spanish, French