



# MICHAEL ANDERSON

## Senior Fleet Operations Manager

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### SUMMARY

Dynamic Fleet Manager with extensive experience in optimizing transportation operations and enhancing efficiency across diverse vehicle fleets. Demonstrated expertise in implementing advanced technologies to monitor fleet performance, reduce operational costs, and ensure compliance with regulatory standards. Proven track record in leading teams to achieve operational excellence through strategic planning, resource allocation, and performance metrics analysis.

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### WORK EXPERIENCE

#### Senior Fleet Operations Manager Global Logistics Solutions

Jan 2023 - Present

- Oversaw a fleet of over 500 vehicles, ensuring optimal utilization and minimal downtime.
- Implemented GPS tracking systems to enhance route efficiency and monitor driver performance.
- Developed and executed maintenance schedules that reduced vehicle breakdowns by 30%.
- Conducted training programs for drivers on safety protocols and efficient driving techniques.
- Collaborated with suppliers to negotiate favorable terms for vehicle procurement and maintenance services.
- Analyzed operational data to identify cost-saving opportunities and improve service delivery.

#### Fleet Coordinator Metro Transport Inc.

Jan 2020 - Dec 2022

- Managed day-to-day fleet operations, ensuring compliance with transportation regulations.
  - Assisted in developing the annual budget and monitored expenditures to align with financial goals.
  - Coordinated vehicle scheduling to optimize resource allocation and reduce wait times.
  - Maintained accurate records of vehicle maintenance and inspections for regulatory compliance.
  - Implemented a driver performance evaluation system that increased safety ratings by 25%.
  - Facilitated communication between drivers and management to address operational challenges promptly.
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### EDUCATION

#### Bachelor of Science in Logistics Management, University of Transportation, 2015

Sep 2019 - Oct 2020

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### ADDITIONAL INFORMATION

- **Technical Skills:** fleet optimization, data analysis, budget management, regulatory compliance, team leadership, contract negotiation
- **Awards/Activities:** Achieved a 15% reduction in operational costs through strategic fleet management initiatives.
- **Awards/Activities:** Received 'Fleet Excellence Award' for outstanding performance in 2020.
- **Awards/Activities:** Implemented a new telematics system that improved route efficiency by 20%.
- **Languages:** English, Spanish, French