



MICHAEL ANDERSON

FIXED ASSETS ACCOUNTING MANAGER

CONTACT

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- San Francisco, CA

SKILLS

- Asset Lifecycle Management
- Financial Analysis
- Compliance
- Team Leadership
- Software Implementation
- Reconciliation

LANGUAGES

- English
- Spanish
- French

EDUCATION

**BACHELOR OF BUSINESS
ADMINISTRATION IN ACCOUNTING,
UNIVERSITY OF TEXAS**

ACHIEVEMENTS

- Reduced asset reporting errors by 35% through process improvements.
- Awarded 'Outstanding Contributor' for successful implementation of new asset management system.
- Recognized for leading a project that enhanced asset visibility across departments.

PROFILE

Accomplished Fixed Assets Accountant with extensive experience in managing capital assets within large-scale organizations. Demonstrated expertise in implementing financial controls and processes that enhance asset tracking and reporting accuracy. Proficient in utilizing technology to drive efficiencies in asset management operations. Recognized for building strong relationships with stakeholders to facilitate effective asset allocation and utilization strategies.

EXPERIENCE

FIXED ASSETS ACCOUNTING MANAGER

Premier Manufacturing Corp.

2016 - Present

- Directed the fixed asset accounting team, overseeing the lifecycle of assets worth over \$200 million.
- Revamped the asset management process, resulting in a 40% improvement in reporting timelines.
- Ensured compliance with federal and state regulations through regular audits.
- Developed a comprehensive fixed asset policy that streamlined operations.
- Facilitated training sessions for finance staff on new asset management software.
- Collaborated with external auditors to ensure transparency and accuracy in financial statements.

JUNIOR FIXED ASSETS ACCOUNTANT

Dynamic Solutions LLC

2014 - 2016

- Assisted in maintaining fixed asset records for over 1,000 assets.
- Processed asset acquisitions and disposals in accordance with company policy.
- Conducted monthly reconciliations to ensure accuracy in asset records.
- Supported the preparation of financial statements related to fixed assets.
- Analyzed depreciation methods to optimize asset valuation.
- Engaged in continuous improvement initiatives to enhance asset management practices.