



MICHAEL ANDERSON

Senior Facilities Analyst

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SUMMARY

Dynamic Facilities Performance Analyst with a proven track record of optimizing operational efficiencies in large-scale facilities management environments. Expertise in leveraging data analytics to drive performance improvements, streamline processes, and enhance service delivery. Demonstrated ability to collaborate with cross-functional teams to identify areas for enhancement, implement best practices, and achieve organizational goals.

WORK EXPERIENCE

Senior Facilities Analyst Global Facilities Solutions

Jan 2023 - Present

- Conducted comprehensive analyses of facility performance metrics to identify inefficiencies.
- Implemented data-driven strategies that improved operational efficiency by 20%.
- Collaborated with maintenance teams to enhance service delivery and reduce downtime.
- Developed and maintained a performance dashboard to track key performance indicators.
- Oversaw budget management for facility operations, ensuring cost efficiency.
- Led training sessions for staff on best practices in facilities management.

Facilities Performance Analyst Urban Development Corp

Jan 2020 - Dec 2022

- Analyzed facility space utilization data to propose strategic improvements.
 - Monitored and reported on energy consumption trends to promote sustainability.
 - Utilized software tools for predictive maintenance scheduling, reducing repair costs.
 - Engaged with stakeholders to align facility operations with corporate objectives.
 - Conducted regular audits to ensure compliance with safety regulations.
 - Presented findings to executive management, facilitating informed decision-making.
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EDUCATION

Master of Science in Facilities Management, University of California, Berkeley

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** Data Analysis, Project Management, Facilities Optimization, Budget Management, Sustainability Practices, Stakeholder Engagement
- **Awards/Activities:** Reduced operational costs by 15% through strategic resource allocation.
- **Awards/Activities:** Received the Excellence in Facilities Management Award in 2021.
- **Awards/Activities:** Successfully led a project that improved energy efficiency by 30% across multiple sites.
- **Languages:** English, Spanish, French