



# MICHAEL ANDERSON

## FACILITIES OPERATIONS MANAGER

### CONTACT

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-  San Francisco, CA

### SKILLS

- Healthcare Regulations
- Budgeting
- Team Coordination
- Vendor Management
- Safety Compliance
- Continuous Improvement

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

**BACHELOR OF SCIENCE IN FACILITIES MANAGEMENT, UNIVERSITY OF FLORIDA**

### ACHIEVEMENTS

- Achieved a 30% reduction in equipment downtime through innovative maintenance strategies.
- Recognized for outstanding service delivery in facilities management by hospital administration.
- Improved patient satisfaction scores by 15% through enhanced facility operations.

### PROFILE

Dynamic Facilities Management Specialist with extensive experience in the healthcare sector, specializing in the management of facility operations in high-pressure environments. Proven ability to implement innovative facility solutions that enhance patient care while ensuring compliance with stringent healthcare regulations. Expertise in managing multidisciplinary teams and fostering collaborative environments to achieve operational excellence.

### EXPERIENCE

#### FACILITIES OPERATIONS MANAGER

##### City Health Hospital

*2016 - Present*

- Oversaw daily operations of healthcare facilities, ensuring compliance with health standards.
- Implemented a predictive maintenance program, reducing equipment downtime by 30%.
- Managed a budget of \$3 million, achieving cost savings through effective resource management.
- Led a team of 20 maintenance staff, enhancing team performance through targeted training.
- Coordinated with clinical staff to ensure facilities supported patient care needs.
- Conducted regular audits to ensure adherence to safety and health regulations.

#### ASSISTANT FACILITIES MANAGER

##### Metro Medical Center

*2014 - 2016*

- Supported facilities management operations for a large medical facility.
- Assisted in the preparation of annual budgets and monitored spending.
- Coordinated facility maintenance and repair projects, ensuring timely completion.
- Implemented new cleaning protocols, enhancing patient satisfaction ratings.
- Managed vendor relationships, negotiating contracts for facility services.
- Conducted training sessions on safety procedures for all staff members.