



Michael ANDERSON

FACILITIES OPERATIONS DIRECTOR

Innovative Facilities Management Executive with a strong focus on technology integration and operational optimization. A results-driven leader with a wealth of experience in managing facility operations, enhancing service delivery, and implementing sustainable practices. Recognized for a proactive approach to problem-solving and a commitment to fostering a safe and productive work environment.

CONTACT

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SKILLS

- Technology Management
- Operational Efficiency
- Data Analytics
- Team Collaboration
- Vendor Management
- Safety Standards

LANGUAGES

- English
- Spanish
- French

EDUCATION

**BACHELOR OF ARTS IN BUSINESS
ADMINISTRATION, UNIVERSITY OF
SOUTHERN CALIFORNIA**

ACHIEVEMENTS

- Recognized for achieving a 25% reduction in operational costs through innovative practices.
- Successfully led a project that earned the 'Best Green Initiative' award.
- Developed a comprehensive facilities training program that improved staff performance metrics by 20%.

WORK EXPERIENCE

FACILITIES OPERATIONS DIRECTOR

Tech Innovations Ltd.

2020 - 2025

- Directed facility operations for a leading technology firm, managing multiple sites.
- Implemented a predictive maintenance program, reducing equipment failure rates by 30%.
- Optimized space utilization, resulting in a 20% increase in productivity.
- Established key performance indicators for service delivery, enhancing accountability.
- Led the integration of smart building technologies to improve energy efficiency.
- Negotiated service contracts, achieving significant cost reductions across the portfolio.

ASSISTANT FACILITIES MANAGER

Greenway Services

2015 - 2020

- Supported the management of facility operations for a diverse client base.
- Assisted in the development of maintenance schedules, improving service response times.
- Conducted facility audits to ensure compliance with safety regulations.
- Collaborated with vendors for timely service delivery and quality assurance.
- Developed training materials for staff on equipment operation and safety procedures.
- Participated in sustainability initiatives, promoting eco-friendly practices.