



MICHAEL ANDERSON

SENIOR FACILITIES ASSET MANAGER

CONTACT

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-  San Francisco, CA

SKILLS

- real estate management
- project management
- operational excellence
- risk management
- vendor management
- data analytics

LANGUAGES

- English
- Spanish
- French

EDUCATION

MASTER OF BUSINESS ADMINISTRATION, REAL ESTATE MANAGEMENT, UNIVERSITY OF SOUTHERN CALIFORNIA, 2013

ACHIEVEMENTS

- Awarded 'Manager of the Year' by the local chapter of the National Facilities Management Association in 2021.
- Successfully led a renovation project that increased occupancy rates by 15%.
- Reduced operational costs by 25% through strategic vendor negotiations and process improvements.

PROFILE

Accomplished Facilities Asset Manager with a robust background in real estate and property management, specializing in maximizing asset value through strategic planning and operational excellence. Demonstrated ability to lead large-scale projects, manage cross-functional teams, and implement cost-effective maintenance strategies. Expertise in utilizing advanced technologies and data analytics to optimize facility performance.

EXPERIENCE

SENIOR FACILITIES ASSET MANAGER

Prestige Realty Group

2016 - Present

- Steered asset management strategies that increased property values by 30% in under two years.
- Directed a team of 15 in the maintenance and operations of over 1 million square feet of commercial space.
- Implemented an energy management system that reduced energy consumption by 20%.
- Developed risk management protocols to mitigate potential liabilities across all properties.
- Facilitated vendor selection and contract negotiations, achieving a 15% savings on service contracts.
- Monitored compliance with safety regulations, resulting in zero incidents over a three-year period.

FACILITIES MANAGER

Metro Facilities Group

2014 - 2016

- Managed daily operations for a portfolio of diverse facilities, ensuring optimal performance.
- Coordinated maintenance schedules and emergency repairs, achieving a 95% satisfaction rating.
- Trained and mentored junior staff, enhancing team capabilities and performance.
- Developed and maintained documentation for all facility-related processes and procedures.
- Utilized project management software to oversee facility improvement projects.
- Conducted regular inspections to identify and rectify potential issues proactively.