



# MICHAEL ANDERSON

## EXAMINATION MANAGER

### PROFILE

Dedicated Examination Specialist with over 10 years of experience in the healthcare education sector. Expertise in developing and evaluating assessments for medical licensure and certification programs. Skilled in collaborating with subject matter experts to ensure examinations meet industry standards and reflect real-world applications. Proven ability to analyze examination outcomes and recommend improvements to enhance the validity and reliability of assessments.

### EXPERIENCE

#### EXAMINATION MANAGER

##### National Medical Board

2016 - Present

- Oversaw the development and administration of high-stakes medical licensure examinations for over 50,000 candidates.
- Collaborated with healthcare professionals to ensure exam relevance and accuracy.
- Implemented data-driven strategies that improved exam pass rates by 25% over three years.
- Managed a team responsible for scoring and analyzing exam results, enhancing reporting accuracy.
- Conducted workshops for stakeholders on best practices in assessment development.
- Ensured compliance with national accreditation standards and regulations.

#### TEST DEVELOPMENT SPECIALIST

##### Healthcare Education Institute

2014 - 2016

- Designed and evaluated performance-based assessments for nursing and allied health programs.
- Worked closely with faculty to create exam blueprints aligned with educational objectives.
- Conducted psychometric analyses to validate assessment tools and improve test quality.
- Developed training materials for exam proctors to ensure fair testing environments.
- Facilitated focus groups with educators to gather feedback for assessment enhancements.
- Promoted innovative assessment methodologies, such as simulation-based testing.

### CONTACT

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### SKILLS

- Assessment Development
- Psychometrics
- Healthcare Education
- Project Leadership
- Data Analysis
- Regulatory Compliance

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

#### MASTER'S DEGREE IN EDUCATIONAL PSYCHOLOGY

### ACHIEVEMENTS

- Improved exam reliability metrics by 40% through rigorous psychometric evaluation.
- Received the Outstanding Contribution Award for enhancing the integrity of the examination process.
- Successfully led a project to transition paper-based exams to a digital format, increasing efficiency.