



# Michael ANDERSON

## CORPORATE EVENT TECHNOLOGY MANAGER

Experienced Event Technology Manager with a solid background in corporate event production and technology implementation. Expertise lies in the orchestration of large-scale events that require meticulous planning and execution of advanced technical solutions. Proven ability to manage multiple projects simultaneously while maintaining a keen focus on quality and client satisfaction. Strong leadership skills, capable of motivating teams to achieve exceptional results under pressure.

### CONTACT

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- 📍 San Francisco, CA

### SKILLS

- event production
- technology sourcing
- leadership
- client communication
- process improvement
- training

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

**BACHELOR OF SCIENCE IN EVENT MANAGEMENT, UNIVERSITY OF NEW YORK, 2013**

### ACHIEVEMENTS

- Awarded the Best Corporate Event Technology Manager in 2022.
- Achieved a 50% increase in client engagement through innovative event solutions.
- Successfully managed a high-profile event with over 10,000 attendees, receiving commendations from stakeholders.

### WORK EXPERIENCE

#### CORPORATE EVENT TECHNOLOGY MANAGER

Corporate Events International

2020 - 2025

- Led technology planning for over 150 corporate events annually, ensuring alignment with client goals.
- Managed vendor relationships to source and implement cutting-edge technology solutions.
- Oversaw on-site technical staff and coordinated logistics for seamless event execution.
- Developed standard operating procedures for equipment setup and operation.
- Implemented feedback loops with clients to refine service delivery continuously.
- Facilitated training sessions on new technologies for staff and clients.

#### EVENT PRODUCTION ASSISTANT

Event Masters

2015 - 2020

- Supported the production team in the execution of various corporate events.
- Assisted in the setup and operation of audiovisual equipment during events.
- Communicated with clients to gather technical requirements and preferences.
- Documented event processes and developed checklists for future reference.
- Participated in brainstorming sessions to develop creative event concepts.
- Maintained equipment inventory and assisted in logistics planning.