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## **EXPERTISE SKILLS**

- community evaluation
- qualitative analysis
- quantitative analysis
- stakeholder engagement
- report writing
- training and development

## **LANGUAGES**

- English
- Spanish
- French

## **CERTIFICATION**

- Master of Social Work, University of Michigan

## **REFERENCES**

### **John Smith**

Senior Manager, Tech Corp  
john.smith@email.com

### **Sarah Johnson**

Director, Innovation Labs  
sarah.j@email.com

### **Michael Brown**

VP Engineering, Solutions Inc  
mbrown@email.com

# MICHAEL ANDERSON

## SENIOR EVALUATION SPECIALIST

As a seasoned Evaluation Specialist with 12 years of experience in the non-profit sector, I have dedicated my career to improving community programs through rigorous evaluation and analysis. My work focuses on assessing the effectiveness of social services and advocacy initiatives, ensuring that they meet the needs of the communities they serve.

## **PROFESSIONAL EXPERIENCE**

### **Non-Profit Evaluation Services**

*Mar 2018 - Present*

Senior Evaluation Specialist

- Led evaluations of community health and social service programs, assessing their impact on target populations.
- Utilized statistical software to analyze program data and identify areas for improvement.
- Collaborated with program managers to develop evaluation frameworks that align with strategic goals.
- Facilitated stakeholder meetings to present findings and gather feedback for continuous program enhancement.
- Conducted training sessions for staff on evaluation best practices and data usage.
- Managed project timelines and deliverables to ensure efficient evaluation processes.

### **Community Empowerment Project**

*Dec 2015 - Jan 2018*

Evaluation Coordinator

- Conducted formative and summative evaluations of community outreach initiatives.
- Developed qualitative data collection tools to assess program effectiveness.
- Collaborated with community stakeholders to align evaluation efforts with local needs.
- Prepared comprehensive evaluation reports that informed program development and funding proposals.
- Presented evaluation insights to board members and funding agencies to secure continued support.
- Led focus groups with program participants to gather qualitative feedback and insights.

## **ACHIEVEMENTS**

- Increased program funding by 25% through data-driven evaluation reports.
- Recognized for outstanding contributions to community program effectiveness.
- Published articles on evaluation practices in non-profit management journals.