

MICHAEL ANDERSON

Senior Services Coordinator

- San Francisco, CA
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Experienced Elder Support Officer with a strong emphasis on advocacy and resource management for the aging population. Proven track record in connecting seniors with essential services and support systems to enhance their quality of life. Expertise in navigating complex social services and healthcare environments, ensuring seniors receive the assistance they require.

WORK EXPERIENCE

Senior Services Coordinator | Aging Gracefully Foundation

Jan 2022 – Present

- Managed a caseload of over 150 seniors, providing personalized support.
- Conducted comprehensive assessments to identify service needs.
- Collaborated with community organizations to facilitate access to resources.
- Organized educational sessions on available services and benefits.
- Monitored service delivery to ensure quality and compliance.
- Advocated for client needs within the healthcare and social services systems.

Community Outreach Specialist | Elder Advocacy Network

Jul 2019 – Dec 2021

- Developed outreach strategies to educate seniors about available resources.
- Conducted presentations at community events to raise awareness.
- Established partnerships with local businesses and service providers.
- Gathered feedback from clients to improve service delivery.
- Monitored legislative changes affecting senior services and advocated for necessary reforms.
- Coordinated volunteer efforts to support community initiatives.

SKILLS

advocacy

resource management

community collaboration

client assessment

program evaluation

relationship building

EDUCATION

Master of Social Work

2015 – 2019

University of Michigan

ACHIEVEMENTS

- Increased service utilization by 35% through effective outreach initiatives.
- Recognized for exceptional client advocacy at the annual conference.
- Successfully led a campaign that resulted in enhanced funding for senior services.

LANGUAGES

English

Spanish

French