



MICHAEL ANDERSON

Senior Care Coordinator

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SUMMARY

Proficient Elder Support Officer with extensive experience in providing high-quality care and advocacy for senior citizens. Demonstrated expertise in assessing individual needs and implementing tailored support plans to enhance quality of life. Possesses a comprehensive understanding of healthcare regulations and community resources, ensuring compliance and optimal service delivery. Strong interpersonal skills facilitate effective communication among multidisciplinary teams, family members, and clients.

WORK EXPERIENCE

Senior Care Coordinator **Harmony Senior Services**

Jan 2023 - Present

- Developed and implemented individualized care plans for over 100 clients.
- Conducted needs assessments to identify strengths and areas for improvement.
- Collaborated with healthcare providers to ensure comprehensive service delivery.
- Facilitated support groups for families, enhancing community engagement.
- Managed crisis situations, providing immediate support and intervention.
- Monitored client progress and adjusted care plans as necessary.

Elderly Outreach Specialist **Golden Years Community Center**

Jan 2020 - Dec 2022

- Organized community events to promote social interaction among seniors.
 - Provided educational workshops on health and wellness topics.
 - Established partnerships with local organizations to enhance service offerings.
 - Utilized technology to improve communication and accessibility for clients.
 - Conducted regular follow-ups with clients to assess ongoing needs.
 - Assisted in grant writing to secure funding for program expansion.
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EDUCATION

Master of Social Work, **University of Southern California**

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** care planning, crisis intervention, communication, team collaboration, regulatory compliance, community engagement
- **Awards/Activities:** Recognized as Employee of the Year for exceptional service delivery in 2022.
- **Awards/Activities:** Increased client satisfaction scores by 30% through enhanced support initiatives.
- **Awards/Activities:** Successfully secured \$50,000 in grant funding for senior wellness programs.
- **Languages:** English, Spanish, French