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EXPERTISE SKILLS

- Program Evaluation
- Data Management
- Stakeholder Collaboration
- Qualitative Research
- Grant Writing
- Training & Development

LANGUAGES

- English
- Spanish
- French

CERTIFICATION

- Master of Public Administration, University of Southern California, 2009

REFERENCES

John Smith

Senior Manager, Tech Corp
john.smith@email.com

Sarah Johnson

Director, Innovation Labs
sarah.j@email.com

Michael Brown

VP Engineering, Solutions Inc
mbrown@email.com

MICHAEL ANDERSON

DIRECTOR OF PROGRAM EVALUATION

As a dedicated Educational Evaluation Specialist with 12 years of experience in the non-profit sector, I focus on developing and implementing evaluation strategies that drive program improvement and accountability. My expertise lies in utilizing both qualitative and quantitative methods to assess educational programs aimed at underserved communities. I have successfully led numerous evaluations that have shaped policy changes and program funding, positively impacting educational access and equity.

PROFESSIONAL EXPERIENCE

Community Education Project

Mar 2018 - Present

Director of Program Evaluation

- Oversaw evaluation of educational programs serving low-income students, resulting in improved funding allocation.
- Developed evaluation frameworks that increased program effectiveness by 25%.
- Trained staff on data collection methodologies to enhance evaluation processes.
- Conducted focus groups to gather qualitative feedback from program participants.
- Presented findings to board members to inform strategic planning.
- Established partnerships with local schools to align program goals with community needs.

Youth Development Organization

Dec 2015 - Jan 2018

Evaluation Coordinator

- Implemented evaluation strategies that increased program visibility and stakeholder engagement.
- Analyzed student achievement data to develop targeted intervention strategies.
- Managed a team of evaluators in conducting program assessments.
- Developed and maintained evaluation databases for tracking program outcomes.
- Collaborated with external evaluators to enhance credibility and rigor of assessments.
- Reported on program findings to funders, leading to renewed grants.

ACHIEVEMENTS

- Increased program funding by 50% through successful evaluation reporting.
- Recognized for excellence in community outreach initiatives.
- Published evaluation reports that set new standards in the non-profit sector.