



# Michael ANDERSON

## DATA COORDINATOR

Analytical and detail-oriented Education Statistics Researcher with a passion for educational equity and data-driven decision-making. My 5 years of experience in the field has equipped me with a strong understanding of statistical analysis and educational research methodologies. I specialize in data collection, analysis, and interpretation, with a focus on improving educational outcomes for diverse student groups.

### CONTACT

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- 📍 San Francisco, CA

### SKILLS

- Data Collection
- Statistical Analysis
- Excel
- SPSS
- Research Methodologies
- Educational Outcomes

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

**BACHELOR OF ARTS IN STATISTICS,  
UNIVERSITY OF MICHIGAN**

### ACHIEVEMENTS

- Improved data reporting processes, enhancing turnaround time for performance reports by 50%.
- Successfully contributed to a research project that led to the implementation of a new reading program.
- Recognized for outstanding performance by receiving the 'Emerging Leader Award' from the district.

### WORK EXPERIENCE

#### DATA COORDINATOR

Local School District

2020 - 2025

- Managed student performance data collection processes, ensuring accuracy and compliance with district standards.
- Analyzed data trends to identify areas for academic improvement, leading to targeted interventions.
- Collaborated with teachers to develop assessment tools that aligned with curriculum goals.
- Generated reports for school administrators, highlighting key performance indicators and recommendations.
- Facilitated training sessions for staff on data management and interpretation strategies.
- Utilized Excel for data analysis, improving reporting efficiency by 30%.

#### RESEARCH INTERN

Education Research Institute

2015 - 2020

- Assisted in data collection for research projects focused on educational outcomes.
- Conducted literature reviews to support research initiatives, ensuring comprehensive background knowledge.
- Analyzed qualitative data from interviews with educators to inform program development.
- Supported the preparation of research reports and presentations for stakeholders.
- Engaged with community members to gather feedback on educational programs.
- Contributed to grant proposals that secured funding for ongoing research efforts.