

# MICHAEL ANDERSON

Adult Learning Assessment Specialist

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Enthusiastic E-Learning Assessment Specialist with 3 years of experience in the non-profit sector, focusing on adult education and workforce development. My work has centered around the creation of assessments designed to support adult learners and facilitate their skill development. I excel in creating assessments that are relevant, practical, and aligned with industry standards.

## WORK EXPERIENCE

### Adult Learning Assessment Specialist | Skills for Success Non-Profit

Jan 2022 – Present

- Developed assessments tailored for adult learners in various skill-building programs.
- Collaborated with industry partners to align assessments with workforce needs.
- Utilized feedback from learners to refine assessment content and structure.
- Facilitated training for instructors on best practices in adult assessment.
- Analyzed assessment results to improve program offerings and learner outcomes.
- Monitored trends in adult education to stay current in assessment practices.

### Assessment Consultant | Empower Education Group

Jul 2019 – Dec 2021

- Provided consultation on assessment strategies for adult education programs.
- Conducted needs assessments to identify gaps in existing training.
- Developed assessment tools that measure skills relevant to the job market.
- Collaborated with trainers to improve assessment delivery methods.
- Facilitated feedback sessions with learners to gather insights on assessment effectiveness.
- Created reports on assessment outcomes to inform program development.

## SKILLS

Adult Learning

Workforce Development

Assessment Design

Stakeholder Collaboration

Program Evaluation

Continuous Improvement

## EDUCATION

### Master of Arts in Adult Education

2015 – 2019

University of Learning Development

## ACHIEVEMENTS

- Increased participant engagement in assessments by 60% through targeted design.
- Recognized for excellence in adult education assessment practices.
- Achieved a 50% increase in job placement rates for program graduates.

## LANGUAGES

English

Spanish

French