



MICHAEL ANDERSON

CHIEF OPERATING OFFICER

CONTACT

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- San Francisco, CA

SKILLS

- operational management
- community engagement
- program development
- data analysis
- budgeting
- stakeholder relations

LANGUAGES

- English
- Spanish
- French

EDUCATION

MASTER OF SOCIAL WORK, UNIVERSITY OF CALIFORNIA, BERKELEY

ACHIEVEMENTS

- Received the 'Innovative Program Award' for outstanding community service in 2021.
- Increased service reach by 150% through strategic partnerships and outreach efforts.
- Authored a successful grant proposal that funded a new mental health initiative.

PROFILE

Dynamic non-profit executive with over a decade of experience in operational leadership and program development. Demonstrated ability to drive mission-focused initiatives that yield measurable community impact. Recognized for expertise in strategic planning and organizational development, leading to enhanced service delivery and resource optimization. Proficient in cultivating relationships with diverse stakeholders, including government entities, private donors, and community leaders.

EXPERIENCE

CHIEF OPERATING OFFICER

Empowerment Network

2016 - Present

- Oversaw day-to-day operations, ensuring alignment with strategic objectives and mission.
- Implemented a new performance management system that improved team productivity by 35%.
- Managed budget allocations for multiple programs, optimizing resource distribution.
- Facilitated cross-departmental collaboration to enhance program effectiveness.
- Established key performance indicators to monitor progress and drive accountability.
- Represented the organization at national conferences, promoting best practices in non-profit management.

PROGRAM DIRECTOR

Local Community Services

2014 - 2016

- Developed and managed community outreach programs that served over 10,000 individuals annually.
- Collaborated with local schools to implement educational initiatives that improved student performance.
- Secured funding through grants and donations, increasing program budgets by 60%.
- Trained and supervised a team of 20 staff and volunteers in program execution.
- Conducted community needs assessments to tailor services effectively.
- Presented program outcomes to stakeholders, enhancing transparency and engagement.