



# MICHAEL ANDERSON

DIRECTOR OF FACILITIES AND REAL ESTATE

## CONTACT

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## SKILLS

- real estate management
- budget oversight
- project leadership
- risk management
- stakeholder engagement
- energy efficiency

## LANGUAGES

- English
- Spanish
- French

## EDUCATION

**MASTER OF BUSINESS  
ADMINISTRATION, REAL ESTATE FOCUS,  
HARVARD UNIVERSITY, 2015**

## ACHIEVEMENTS

- Achieved a 20% increase in energy savings through the implementation of sustainable practices.
- Led a project that won the National Award for Excellence in Facilities Management.
- Recognized as Employee of the Year for outstanding contributions to operational improvements.

## PROFILE

Strategic Director of Facilities Management with a robust background in real estate and infrastructure management. Extensive experience in leading large-scale facility operations with a focus on sustainability and innovative solutions. Expertise in developing and implementing operational strategies that align with organizational goals while maximizing resource efficiency. Proficient in budget oversight and financial forecasting, with a history of successfully managing multi-million dollar capital projects.

## EXPERIENCE

### DIRECTOR OF FACILITIES AND REAL ESTATE

#### Metro Realty Group

*2016 - Present*

- Directed the strategic management of over 1 million square feet of commercial real estate.
- Implemented a comprehensive asset management strategy that increased property value by 15%.
- Managed a \$10M annual budget, ensuring financial targets were consistently met.
- Developed and maintained relationships with key stakeholders to facilitate project approvals.
- Oversaw the implementation of smart building technologies to improve energy efficiency.
- Conducted risk assessments to identify vulnerabilities and develop mitigation strategies.

### FACILITIES OPERATIONS MANAGER

#### National Properties LLC

*2014 - 2016*

- Managed daily operations of a diverse portfolio of properties, ensuring compliance with safety and environmental standards.
- Created and executed facility improvement plans that enhanced operational efficiency.
- Led a team of 30 in performing maintenance and repair activities, achieving a 95% completion rate on work orders.
- Negotiated service contracts that resulted in a 20% reduction in costs.
- Implemented training programs on best practices for facility management.
- Monitored facility performance metrics, driving continuous improvement initiatives.