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EXPERTISE SKILLS

- fleet management
- compliance
- preventative maintenance
- team coordination
- record keeping
- safety training

LANGUAGES

- English
- Spanish
- French

CERTIFICATION

- Diploma in Diesel Mechanics, DEF Vocational School, 2016

REFERENCES

John Smith

Senior Manager, Tech Corp
john.smith@email.com

Sarah Johnson

Director, Innovation Labs
sarah.j@email.com

Michael Brown

VP Engineering, Solutions Inc
mbrown@email.com

MICHAEL ANDERSON

FLEET DIESEL MECHANIC

Experienced Diesel Mechanic with a strong focus on fleet management and operational efficiencies. Over 9 years of hands-on experience maintaining and repairing diesel vehicles in high-volume environments. Expertise in coordinating maintenance schedules to minimize vehicle downtime and optimizing the overall performance of the fleet. A proactive approach to identifying potential issues before they escalate, coupled with a commitment to adhering to safety and compliance standards.

PROFESSIONAL EXPERIENCE

Logistics Fleet Services

Mar 2018 - Present

Fleet Diesel Mechanic

- Managed the maintenance of a fleet of over 150 diesel vehicles, ensuring peak performance.
- Conducted inspections and repairs in compliance with federal and state regulations.
- Coordinated with drivers to schedule repairs and minimize disruptions.
- Maintained detailed records of all maintenance activities and expenses.
- Trained new mechanics in the use of diagnostic tools and safety procedures.
- Implemented a preventative maintenance program that reduced breakdowns by 30%.

City Transport Authority

Dec 2015 - Jan 2018

Diesel Mechanic

- Performed regular maintenance and repairs on municipal diesel vehicles.
- Utilized computerized maintenance management systems for tracking repairs.
- Worked closely with the operations team to ensure vehicle availability.
- Participated in safety audits and compliance training.
- Assisted in the development of training materials for new hires.
- Achieved a 95% on-time performance rate for fleet availability.

ACHIEVEMENTS

- Reduced maintenance costs by 15% through strategic vendor negotiations.
- Received commendation for outstanding service in fleet reliability improvements.
- Successfully led a project that enhanced the efficiency of the maintenance workflow.